



## Frequently Asked Questions

What requirements do I need to submit for recertification?

### **Dive Rescue 1 Specialist**

- Pay for DR1 Recertification
- Successfully complete the online DR1 Specialist Recertification Exam
- [DRI Recertification Acknowledgement](#) (RAF)
- Documentation of 18 departmental dives which can include operational, open water training or up to six pool dives

NOTE: If you have an in-house DR1T, do not send in the RAF and Dive Log. Your in-house DR1T should receive the recertification exam score and verify all requirements are met and then email a Diving Class Roster to the Training Department for the members' recertifications.

### **Public Safety Diver**

- Pay for PSD Recertification
- Successfully complete the online PSD Recertification Exam
- [PSD Recertification Acknowledgement](#) (RAF)
- Documentation of 18 departmental dives which can include operational, open water training or up to six pool dives
- Digital photograph or selfie (for new wallet card)
- NOTE: If you have an in-house PSSI, do not send in the RAF and Dive Log. Your in-house PSSI should receive the recertification exam score and verify all requirements are met and then email a Diving Class Roster to the Training Department for the members' recertifications.

### **Ice Rescue Trainer**

- Pay for and complete the IRT recertification exam (with a score of 85% or higher)
- A signed copy of the [IRT Standards and Agreements](#)
- A current [Surface Rescue Medical Statement](#) (does not need to be signed by a physician)
- A signed copy of the [Statement of Understanding and Liability Release and Express Assumption of Risk](#)
- Proof of department sponsorship/insurance (see [Sample Sponsorship Letter](#))
- Proof of current CPR
- Proof of current First Aid training or EMT or Paramedic certification
- Any outstanding Student Roster(s) and Emergency Action Plans (EAPs)
- Digital photograph or selfie (for new wallet card)

### **Swiftwater Rescue Trainer**

- Pay for and complete the SWRT recertification exam (with a score of 85% or higher)
- A signed copy of the [SWRT Standards and Agreements](#)
- A current [Surface Rescue Medical Statement](#) (does not need to be signed by a physician)

- A signed copy of the [Statement of Understanding and Liability Release and Express Assumption of Risk](#)
- Proof of current CPR
- Proof of current First Aid or EMT or Paramedic license
- Departmental Sponsorship Letter ([Sample Sponsorship Letter](#))
- Any outstanding student roster(s) and Emergency Action Plans (EAPs)
- Digital photograph or selfie (for new wallet card)

### **Public Safety Scuba Instructor**

- Completed PSSI recertification exam (with a score of 85% or higher)
- A signed copy of [PSSI Standards and Agreements](#)
- A current [Medical Statement](#), signed by a physician
- Completed [IADRS Watermanship Test](#)
- Completed [Annual Scuba Skills Review](#)
- A signed copy of the [Statement of Understanding and Liability Release and Express Assumption of Risk](#)
- Letter of department sponsorship/insurance coverage ([Sample Sponsorship Letter](#))
- Proof of current CPR
- Proof of current First Aid Training, or EMT or Paramedic certification
- Photocopy of 18 departmental dives which can include operational, open water training or up to six pool dives
- Digital photograph or selfie (for new Trainer card)

### **Dive Rescue 1 Trainer**

- Completed DR1T recertification exam (with a score of 85% or higher)
- A signed copy of the [Dive Rescue 1 Trainer Standards](#)
- A current RSTC [Medical History Statement](#), signed by a physician
- Successful completion of the [IADRS Watermanship Test](#) and [IADRS SCUBA Skills Review](#) within the 12 months prior to the recertification date
- Copy of current PSSI or open water instructor certification
- A signed copy of the [Statement of Understanding and Liability Release and Express Assumption of Risk](#)
- Proof of department sponsorship/insurance (see [Sample Sponsorship Letter](#))
- Proof of current CPR
- Proof of current First Aid training or EMT or Paramedic certification
- Any outstanding Student Roster(s) and/or Record Submission Form(s)
- Digital photograph or selfie (for new Trainer card)

### **How do I pay for my recertification?**

There are three options to pay for recertifications:

1. You can purchase the appropriate recertification(s) on our website (under [Training > Recertifications & Student Kits](#))
2. Call our office at 970.482.0887 and pay by credit card;
3. Call our office and charge the recertification to your department account to be invoiced.

### **How does my department set up an account with Dive Rescue International?**

Complete the two-page [Government Agency Application for Open Account Form](#) and scan/email it to [accounting@diverescueintl.com](mailto:accounting@diverescueintl.com) or fax to 970.482.0893.

## **How many classes do I need to teach to recertify?**

In order to complete a trainer recertification, at least one initial or refresher program must be taught every three years or since your last recertification. For a refresher class, student kits do not need to be ordered--each student can use the class material from their original certification. A Class Roster will still need to be turned into Dive Rescue International. Be sure to check the box "Refresher Class" at the top of the Class Roster. (If your version of the Class Roster does not have this check box option, it may be out-of-date. Updated rosters may be obtained here: [Diving Class Roster](#), [Non-Diving Class Roster](#).)

## **How many times can I take the online recertification exam?**

You may retake the online exam as many times as needed to successfully obtain a passing score of 85%. If you have stopped the exam before completing all the questions, and have trouble resuming the exam, please call us and we can email a "resume link" to you.

## **What paperwork needs to be turned in after I teach a class?**

A typed [Diving Class Roster](#) or [Non Diving Class Roster](#) and [Emergency Action Plan](#) must be turned in to Dive Rescue International within 10 days after class completion. For recertification or refresher classes, an EAP only needs to be turned in if there is an in-water portion of the class.

## **Can one or more instructors teach the same class/refresher?**

Yes, multiple instructors can get credit for teaching a class. Each instructor would have to be heavily involved in the class and share the responsibilities equally. Be sure to put each instructor's name on the class roster before returning it to Dive Rescue International. If the trainers' names do not fit on the roster, you can use first initial and last name, or state all trainer names in the email to us with the Class Roster and EAP.

## **How many students can I have in my class?**

This varies on the class and number of instructors. Please refer to the [applicable Trainer Standards on our website](#) for each certification.

## **Can members of a neighboring department attend my classes?**

Their department would need to be part of a mutual aid agreement with your department (this must be included in the trainer's department Sponsorship letter). In that case, the trainers' department would be responsible for covering their liability insurance. This agreement must be completed **before** class, and a copy of the agreement letter turned into Dive Rescue International either before the class is held or with the Class Roster.

## **Can members of another department outside of my department's mutual aid agreement attend my classes?**

This may be possible if you are under a incident command scenario or statement of understanding with neighboring departments. You must first obtain a separate Sponsorship letter for each department that you're instructing members for, and it must be on that department's letterhead. In that case, the other department would be responsible for covering the trainer's liability insurance. This agreement must be completed **before** class, and a copy of the agreement letter turned into Dive Rescue International. You may also provide us with a copy of a statement of understanding or ICS document that clearly states a mutual response effort for your area. Please speak with the Company's president or a member of the training team.

## **Can I charge a neighboring department for my time?**

No. The only cost for each student to attend a Dive Rescue Class at your department would be the cost of the Student Kit. If you would like each individual department to pay for their own Student Kits, they will need to contact us directly and be able to give us the Trainer's name, trainer ID and shipping address for the class.

## **What's the difference between a department recertification class versus an individual recertification?**

If your department has a certified PSSI and/or DR1T, s/he may teach a PSD and/or DR1 Specialist recertification class for all department members who have expiring certifications. The trainer would be responsible for ensuring the IADRS Watermanship Test, scuba skills, recertification examination and logged dives are in order for each recertifying member. The Trainer would then submit **only** the Class Roster to Dive Rescue International at [records@diverescueintl.com](mailto:records@diverescueintl.com) (along with current digital photos for PSD students) for processing. We do not need to receive the other documentation but could ask for it at any time as part of quality control verification.

For departments who do not have in-house trainers, the individual recertification process must be followed. Upon successful completion of the online examination, the PSD and/or DR1 member would need to submit the respective Recertification Acknowledgement Form (RAF) and a copy of the dive log (documenting at least 18 dives in the last 3 years) to Dive Rescue International at [records@diverescueintl.com](mailto:records@diverescueintl.com). PSD students need to include a digital photo for their new PSD card. We will verify internally that you've completed the online examination.

Once we process a recertification roster or individual recertification, wallet cards and update stickers will be mailed to the trainer or diver at the physical address we have on file.

## **My certification is expired. Can I still recertify?**

You may recertify if it's within 1 year of your expiration date. Dive Rescue International offers a 45-day grace period from the date of expiration to submit **all** recertification documentation. A \$20.00 late fee will be charged to anyone who submits all required paperwork after the 45-day grace period and before the one-year post-expiration date. Paperwork submitted 1 year or more after the expiration date will not be accepted and certificate reinstatement will be required. To be reinstated as an active PSD, DR1, IRT, SWRT, PSSI, or DRIT, you must re-attend and successfully complete another program. The cost of attending a Corporate Trainer class will be 50% of the normal tuition. If you need to recertify your PSD or DR1 certification and you have an in-house PSSI/DR1T, the recertification can be purchased through your department for \$20.00, and new PSD or DR1 student kits are \$100.

If you have been on extended medical leave of absence or military leave, please communicate that to us. We can work with you on an extension based on the length of your excused absence.